



# AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

ITEM No.:

CC-7.

MEETING DATE	2018-08-21 10:05 - Regular School Board Meeting
AGENDA ITEM	ITEMS
CATEGORY	CC. BOARD POLICIES
DEPARTMENT	Compensation (Human Resources)

<b>Special Order Request</b>	
<input type="radio"/> Yes	<input checked="" type="radio"/> No
Time	
<b>Open Agenda</b>	
<input checked="" type="radio"/> Yes	<input type="radio"/> No

**TITLE:**

Proposed Revised Job Description for the Assistant Program Manager, Nutrition Education and Training Position

**REQUESTED ACTION:**

Approve the proposed revised job description for the Assistant Program Manager, Nutrition Education and Training Position. Approval is requested to advertise the position after the first reading. This is the First Reading.

**SUMMARY EXPLANATION AND BACKGROUND:**

The job description for the Assistant Program Manager, Nutrition Education and Training position, is being revised to better align the qualifications and primary performance responsibilities of the position, based upon the expected scope of work. The job description was publicized for rule adoption in compliance with Florida Statutes on August 1, 2018. See attached Executive Summary.  
Copies of all supporting documents are available at the Board Members' Office on the 14th floor of the K.C. Wright Administration Center.

**SCHOOL BOARD GOALS:**

- Goal 1: High Quality Instruction  
  Goal 2: Continuous Improvement  
  Goal 3: Effective Communication

**FINANCIAL IMPACT:**

There is no immediate financial impact associated with this item. See the Executive Summary for additional information on the expense associated with staffing this position.

**EXHIBITS: (List)**

(1) Executive Summary (2) Job Description

**BOARD ACTION:**

APPROVED

(For Official School Board Records Office Only)

**SOURCE OF ADDITIONAL INFORMATION:**

Name: Rose M. Hall	Phone: 754-321-0144
Name: Maurice L. Woods	Phone: 754-321-2610

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
Senior Leader & Title

Craig J. Nichols - Chief Human Resources & Equity Officer

Signature

*Craig J. Nichols*  
8/8/2018, 11:31:32 AM

Approved In Open  
Board Meeting On:

AUG 21 2018

By:

*Nora Kupar*  
School Board Chair